



Committee for Public Counsel Services
Youth Advocacy Division – Trial Panel Unit

Juvenile Delinquency / YO Supervising Attorney Monthly Monitoring Report

County:

Supervising Attorney:

Date Submitted:

For Month/Year:

I. COURT VISITS

- A. Courts Observed:
- B. Attorneys Observed:
- C. Issues:

II. COMMUNICATIONS WITH COURT PERSONNEL

- A. Judges:
- B. Clerk::
- C. Probation:
- D. Prosecutors:

III. TRAINING CONDUCTED

- A. Training Scheduled Dates:
- B. Other Trainings:

ATTACHMENT C

IV. SELECTION PROCEDURES CONDUCTED FOR NEW PANEL ATTORNEYS:

- A. Participants:
- B. Number of Applicants:
- C. Number Selected:
- D. Attorneys Leaving Panel:

V. ATTORNEY OVERSIGHT ACTIONS

- A. Supervisory Meetings with Panel Attorneys:
- B. File Review (include names and brief description. Attach Performance Assessment Report for each attorney):
- C. Dates of Review:
- D. Dates of in-court observations:

VI. COMPLAINT SUMMARY

- A. Complaints received (or information received indicating performance issues):
- B. Names of Complainants and Attorneys:
- C. Nature of Complaints:
- D. Dates of receipt of information and/or complaint:
- E. Complaint Investigations:
 - 1. Date of Intake:
 - 2. Name of complainant and attorney:
 - 3. Investigation and follow-up done:

ATTACHMENT C

VII. RESOURCES REQUESTED BY PANEL ATTORNEYS:

VIII. ADDITIONAL REMARKS: